

**LOCKWOOD RURAL FIRE DISTRICT
BOARD OF TRUSTEES MEETING
November 4, 2015**

MINUTES

NOVEMBER 4, 2015

1. **CALL TO ORDER:** Frosty Erben called the Board Meeting to order at 7:04 p.m.

2. **ATTENDANCE**
 Board Members: Xzimar Anderson, Frosty Erben, Bob Bell, Robert Guenther, Cliff Mahoney

 STAFF: Chief Staley, Sunee Wester
 Reserves:
 Other Guests: Evelyn Pyburn (Yellowstone Co. News)

3. **APPROVAL OF MINUTES**

*** **A motion was** introduced by **Cliff Mahoney** to approve the minutes of October Board Meeting Minutes.
Motion was seconded by Robert Bell
Motion passed 5-0.

4. **APPROVAL OF WARRANTS**

*** **A motion was** made by **Robert Gunther** to approve payment of warrants.
Motion was seconded Frosty Erben
Motion passed 5-0

5. **REVIEW AND APPROVAL OF FINANCIAL REPORT**

Financial Report: Ambulance collections for October 2015 totaled \$14,065.12 year to date ambulance collections total \$41,692.12, tax collections for October 2015 totaled \$51,870.82 Year to date tax collections total \$94,641.43 Total revenue (ambulance, taxes and misc.) for September, 2015 totaled \$180,064.37 The General Fund Balance as of October 7, 2015 is \$591,705.81 and the Capital Improvement Fund balance is \$106,689.92 The Profit & Loss statement for October, 2015 was presented to the Board (**ATTACHMENT #1**). Total expenses for October, 2015 were \$81,944.48. Transaction list by vendor for September 2015. presented to the Board (**ATTACHMENTS #2**). The September, 2015 reconciliation and balance sheet for the General Fund and Capital Improvement Fund were presented to the Board (**ATTACHMENT #3**).

6. CHIEF'S REPORT (ATTACHMENT #4)

A presentation on the Resuscitation Academy in Seattle WA, attended by Chief Staley, he was one of four people from the state of Montana asked to attend. The academy was promoting a new faster and effective method of CPR and AED use.

LCF participated in fire safety month, by presenting a puppet show to the local grade school, coupled with four Daycare's touring the station.

With interviews completed for the reserve position, the new hire started her training mid- November.

A regional grant is being applied for, the update and replacement of current radio equipment. Many departments have no radio equipment or using very old equipment.

Chief Staley attended the statewide consortium meeting in Butte. The CPAT test will not reflect an increase for Lockwood. Cost for

Candidates will be moderate due to the use of a testing firms cost.

7. **RUNS REPORT** - November 2015 – 62 calls (**ATTACHMENT #5**) a discussion was had on what types of fires are started around the holidays, such as deep fat frying of a turkey.

8. **TRUSTEE REPORTS** – Final overview of minor details on the station such as the sewer smell. It was researched by all the contractors coming together in a meeting on the same day and time. Happy to say the sewer gas is properly routed out of the building.

9. OLD BUSINESS

- A. **Discussion of Sale of Current Fire Station** – The realtor Chuck Platt is posting and sending letters to the community a letter on re-zoning for the old station from residential to commercial. This process will take 6 to 8 weeks. Frosty Erben will be advising Chuck on sale of the property, Frosty is not allowed to help with the sale, due to being a board member.
- B. Sage Hills residents will be seeing a letter from Chief Staley regarding their insurance rating. The chief will be meeting with AMR, to let them know what they can do for this neighborhood. Due to the fact that LFD no longer has a grass contract for the Sage hills subdivision.

10. NEW BUSINESS

- A. TEDD - Sanderson and Stewart Engineers are the development company currently working on the project and are still moving forward on the plans.
- B. Holiday float was constructed and in the Thanksgiving day Parade. This was a great way to bring attention to the community of Lockwood.
- C. The Santa in District is set for the 12th of December.

Discussion & Decision The next meeting is to discuss the fire chief's contract and the Santa in the District project.

CITIZEN COMMUNICATION Our Local boy scouts to lead the pack in popcorn sales.

The next Regular meeting of the LFD Board will be held on December 2, the at 7:00 pm

MEETING ADJORNED

***** A motion was introduced** by **Xzimar Andersen** to adjourn the meeting at 8:45 p.m.
Motion was seconded by Robert Gunther
Motion passed 5-0

Board of Trustees December 2, 2015

Administrative Assistant / LRFD December 2, 2015

ATTACHMENTS TO THE MINUTES ARE AVAILABLE FOR VIEWING AT THE LOCKWOOD FIRE STATION.