

LOCKWOOD RURAL FIRE DISTRICT
BOARD OF TRUSTEES MEETING
September 2, 2015

MINUTES

SEPTEMBER 2, 2015

1. **CALL TO ORDER:** Xzimar Anderson called the Board Meeting to order at 7:05 p.m.

2. **ATTENDANCE**
Board Members: Xzimar Anderson, Frosty Erben, Bob Bell, Robert Guenther, Cliff Mahoney

STAFF: Chief Staley, Delet Madler, Sunee Wester
Reserves:
Other Guests: Evelyn Pyburn (Yellowstone Co. News)

3. **APPROVAL OF MINUTES**

*** **A motion was** introduced by **Frosty Erben** to approve minutes of August Board meeting.

Motion was seconded by Bob Bell

Motion to approve minutes passed 5-0.

4. **APPROVAL OF WARRANTS**

*** **A motion was** made by **Cliff Mahoney** to approve payment of warrants.

Motion was seconded by **Frosty Erbern**

Motion passed 5-0

5. **REVIEW AND APPROVAL OF FINANCIAL REPORT**

Financial Report: Ambulance collections for July 2015 totaled \$15,135.35: year to date ambulance collections total \$15,135.35, tax collections for July, 2015 totaled \$39,815.20. Year to date tax collections total \$39,815.20. Total revenue (ambulance, taxes and misc.) for July, 2015 totaled \$72,445.81. The General Fund Balance as of September 2, 2015 is \$488,312.94 and the Capital Improvement Fund balance is \$1,058,910.93. The Profit & Loss statement for July 2015 was presented to the Board (**ATTACHMENTS #1**). Total expenses for July, 2015 were \$71,204.13. Transaction list by vendor for August, 2015 presented to the Board (**ATTACHMENTS #2**). The July 2015 reconciliation and balance sheet for the General Fund and Capital Improvement Fund were presented to the Board (**ATTACHMENT #3**).

6. **CHIEF'S REPORT (ATTACHMENT #4) –**

Lockwood, Billings and Laurel Fire departments and KULR 8 are working on a PSA for October. The Lockwood spoke person is Nick Anderson.

LFD participated in 3 fundraisers in August, MDA fill the boot, Diabetes Association and Lions Lair.

Dave McKinney helped remodel LFD pole barn into an indoor training facility.

LFD is preparing for an ISO evaluation, this determines insurance rates and premiums for the community.

LFD has looked at the pre-plans for 2 new businesses for Lockwood. WE continue to hear about businesses locating in Lockwood.

Our new community room continues to be requested for use by local organizations and business groups.

7. **RUN REPORT** - August, 2015 – 55 calls (**ATTACHMENT #5**)

8. **TRUSTEE REPORTS** –Kris Koessl was not at the meeting, but left updated budget (**ATTACHMENT #6**). Warranty period begins now on the project. Street light has been installed. There is a 5% retainer on the whole project which will be paid to subcontractors when we sign off on the project.

9. **OLD BUSINESS**

A. **Discussion of Sale of Current Fire Station** – The sale was posted for 30 days, we received no bids. The building will be listed with a real estate company. Frosty agreed to send a letter to local commercial realtors to see who might be interested in marketing the old location.

B. **Discussion of Board Policies & By-Laws** – The Board discussed the changes and all agreed with them and approved.

*** A motion was introduced by Bob Bell to approve the changes of Board Policies and By-Laws.
Motion was seconded by Frosty Erben
Motion passed 5-0

C. **Discussion of Grass Contract with Yellowstone Co.** The Chief has not heard anything from the DES coordinator.

*** A motion was introduced by Cliff Mahoney to send a letter to DES requesting a reply.
Motion was seconded by Frosty Erben.
Motion passed 5-0

10. **NEW BUSINESS**

A. **Discussion & Decision to Purchase Turnout Gear**- The Chief passed out a quote from L.N. Curtis & Sons (**ATTACHMENT # 7**) After some discussion about the safety of our fire fighters it was agreed to purchase 16 sets of turnout gear. Nine sets of our current gear are out dated. It is a liability issue to let our fire fighters wear the out dated gear. A question was asked as to why the board was just now hearing about the out dated gear from a member of the community. The chief replied that inventory was done after the move to the new building. Which was then related to the board. The chief discussed the need for cold water gear, due to the fact that the Yellowstone River is in our area. Frosty asked how times cold water rescues were requested last year. Two call outs were made with no gear.

*** A motion was introduced by Xzimar Andersen to purchase 16 sets of turnout gear, 4 more hydro packs and 2 sets of cold water gear.
Motion was seconded by Frosty Erben.
Motion passed 5-0

CITIZEN COMMUNICATION

The citizen of the community asked for clarification on the Grass Contract with the County, the chief explained it to him.

The next Regular meeting of the LFD Board will be held on October th at 7:00 pm

MEETING ADJORNED

***** A motion was introduced** by **Xzimar Andersen** to adjourn the meeting at 8:00 p.m.
Motion was seconded by Bob Bell
Motion passed 5-0

_____ October 7th, 2015
Board of Trustees

_____ October 7th, 2015
Administrative Assistant / LRFD

ATTACHMENTS TO THE MINUTES ARE AVAILABLE FOR VIEWING AT THE LOCKWOOD FIRE STATION.