

**LOCKWOOD RURAL FIRE DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**APRIL 1, 2015**

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# **MINUTES**

**APRIL 1, 2015**

1. **CALL TO ORDER:** Penny Helms called the Board Meeting to order at 7:05 p.m.
  
2. **ATTENDANCE**  
**Board Members:** Penny Helms, Xzimar Anderson, Carol Rash, Mark Morse  
  
**STAFF:** Chief Staley, Delet Madler, Allan Hutton, Brad Bell, Maury Martin, Ryan Staley, Kory Rehmer  
**Reserves:**  
**Other Guests:** Cliff Mahoney, Bob Bell, Toni Bell, Evelyn Pyburn (Yellowstone Co. News), Kris Koessl (A&E), Bob Reihl, Peter Freivalds

3. **APPROVAL OF MINUTES**

\*\*\* **A motion was** introduced by **Xzimar Anderson** to approve minutes of March Board meeting.  
Motion was seconded by **Carol Rash**  
**Motion to approve minutes passed 4-0.**

4. **APPROVAL OF WARRANTS**

\*\*\* **A motion was** made by **Carol Rash** to approve payment of warrants.  
Motion was seconded by **Xzimar Anderson**  
**Motion passed 4-0**

5. **REVIEW AND APPROVAL OF FINANCIAL REPORT**

**Financial Report:** Ambulance collections for February 2015 totaled \$23,204.09: year to date ambulance collections total \$93,198.88, tax collections for February, 2015 totaled \$12,911.43.63. Year to date tax collections total \$799,463.04. Total revenue (ambulance, taxes and misc.) for February, 2015 totaled \$47,973.89. The General Fund Balance as of April 1, 2015 is \$690,054.81 and the Capital Improvement Fund balance is \$656,545.26. The Profit & Loss statement for February and March 2015 were presented to the Board (**ATTACHMENT #1 & #2**). Total expenses for February, 2015 were \$128,322.58. Transaction list by vendor for March, 2015 and first part of April, 2015 were also presented to the Board (**ATTACHMENTS #3, #4**). The February 2015 reconciliation and balance sheet for the General Fund and Capital Improvement Fund were presented to the Board (**ATTACHMENTS #5**).

**6. CHIEF'S REPORT (ATTACHMENT #6) –**

LFD received a grant from the Town Pump Charitable Foundation, which will be used to purchase CPR training manikins and AED trainers. This will allow us to offer CPR training to members of our community.

A number of changes to the new station have been completed. Asphalt will be added to the entrance of the storage building. We are waiting on quotes from radio communication companies to move our radio system from the existing station to the new station. A bid for the low voltage wiring has also been requested.

Because of the dry and unseasonable conditions our focus has been on training and equipping the fire units for wildland response.

We have received no news from our Attorney regarding the previous investigation into a contract for the building of the new station.

IAFF local 3658 has sent a letter to the board requesting bargaining dates after the first of May.

LFD has been contacted by the Laurel VFD to partner with them on a county wide fire prevention message this fall.

Delet and I will be reviewing the FY 2014/2015 budget this month in preparation for the FY 2015/2016 budget submittal. We hope to have the preliminary budget to the board for review by May 22.

We are in the process of reviewing uniforms, personal protective gear and other equipment which we will then create a system that allows LFD to track inventory better and will allow us to plan and budget a replacement system.

The Chief thanked Penny Helms, Carol Rash and Mark Morse for their service on the LFD Board as their terms end the first of May 2015.

**7. RUN REPORT - March, 2015 – 60 calls (ATTACHMENT #7)**

**8. TRUSTEE REPORTS** –Kris Koessl the LFD OCR said that the framing is complete. There is some material stuck in New York due to a strike by the longshore union. The kitchen is \$8000 under budget. The asphalt is done so we won't have to walk thru mud in bad weather. There was a decision to put sod in the employee area so they can use it sooner. A decision was also made to put a hard surface in the community room as opposed to carpet. The kitchen equipment, the exercise equipment and hose dryer have all been ordered. Kris reminded the board that Jeff with Swanke Construction is an excellent project supervisor. Kris handed out the latest budget (**ATTACHMENT #8**).

Xzimar stated that there is now permanent power at the site.

Board Chair Penny Helms thanked Kris and Xzimar for their work on the station project.

**Bob Reihl** of the Lockwood Steering Committee reported on the process of numerous projects going on in the community. He is hoping that SB 107 which would allow Lockwood to build a high school would pass. The public safety group is working on sidewalks on Peter Street and the 3 G's area. Old Hardin Road will be a big project in the future and the next project will be on Beacraft. He is hoping that if we can't get sidewalks that we could at least get gravel walkways. There has been little or no zoning laws in Lockwood, with all the new construction going on and proposed for the area, this is very important. He is working with Candy Millar of City/County Planning to identify where the most growth might be.

**9. OLD BUSINESS**

**A. Discussion of Sale of Current Fire Station –**

A small discussion was held and due to the absence of Board member Frosty Erben it was decided to table this item until next Board meeting in May.

**\*\*\* A motion was introduced by Xzimar Anderson to table this agenda item for discussion at next month's board meeting.**

**Motion was seconded by Mark Morse**

**Motion passed 4-0**

**10. NEW BUSINESS**

**A. Discussion of Letter Concerning the TEDD –** The Chief reported that the Board of County Commissioners has requested a letter from LFD with a decision as to whether we are in favor of a TEDD or opposed to it. The Chief explained his thoughts on a TEDD In our community. The sunset of the TEDD would be between 15 to 25 years. Any taxable income from new building in the area would go to the County for infrastructure in the TEDD area. LFD would still receive the taxes on any industry that is already there. When an infrastructure deficient study is done then LFD could give a more informed answer. Bob Reihl agrees that we are being asked to make a decision with not enough facts.

Peter Freivalds was in attendance and gave a report as to why the TEDD is wrong for Lockwood (**ATTACHMENT #9**). He wanted to make it clear that he is on the Lockwood School Board but is not speaking on their behalf, this is solely his opinion. He is in favor for planning in Lockwood, but believes that the TEDD is not the way to accomplish community planning. He believes it will limit the tax base available to provide services for the area for too long of time. He would like to see the county commissioners employ different methods of planning.

Board Chair Penny Helms called for a motion concerning the Boards decision on a letter to the Board of County Commissioners regarding the proposed TEDD.

**\*\*\* A motion was introduced by Carol Rash to send a letter to the BOCC stating LFD is not ready to make a decision on the proposed TEDD until we receive more facts and figures from them.**

**Motion was seconded by Xzimar Anderson**

**Motion passed 3-0 1 - Nay**

**9. PUBLIC COMMENTS**

The next Regular meeting of the LFD Board will be held on May 6<sup>th</sup> at 7:00 pm.

The Chief invited everyone in attendance to stay after the meeting for cake and ice cream, this is to honor the outgoing board members, Penny Helms, Carol Rash and Mark Morse and to thank them for their service.

**11. MEETING ADJORNED**

**\*\*\* A motion was introduced by Carol Rash to adjourn the meeting at 7:59 p.m.**

**Motion was seconded by Mark Morse**

**Motion passed 4-0**

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Board of Trustees May 6, 2015

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May 6, 2015

Administrative Assistant / LRFD

**ATTACHMENTS TO THE MINUTES ARE AVAILABLE FOR VIEWING AT THE LOCKWOOD FIRE STATION.**